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ACCREDITED GOLF SUPERINTENDENT™ / ACCREDITED ASSISTANT GOLF SUPERINTENDENT™ GUIDELINES AND TERMS OF USE

Use of the Title:

Once completing the Accredited Golf Superintendent™ (AGS®) / Accredited Assistant Golf Superintendent™ (AAGS™) exam, and being informed of your success you may begin to use the title Accredited Golf Superintendent or Accredited Assistant Golf Superintendent, whichever applies. The privilege of using the designation “Accredited Golf Superintendent” or “Accredited Assistant Golf Superintendent” applies only to qualified members of the CGSA.

Qualified recipients of the designation Accredited Golf Superintendent™ / Accredited Assistant Golf Superintendent™ may capitalize the words Accredited Golf Superintendent™ / Accredited Assistant Golf Superintendent™ or use the abbreviated form AGS®) / AAGS™, immediately following their name or any other degrees or designations or on the line under their name.

For example: John Smith, B.A., Accredited Golf Superintendent
OR
John Smith, B.A., AGS
OR
John Smith, B.A.
Accredited Golf Superintendent

In the membership directory CSGA will list qualified individuals as **John Smith, BA, AGS** or **John Smith, BA, AAGS** and the appropriate information such as phone number, etc. This provides prominence to the title which will help to enhance its recognition.

To Maintain the Designation:

After earning the AGS® / AAGS™ designation you can maintain your status by achieving ninety (90) Continuing Education Credits (CEC) over a five (5) year period. This procedure requires individual AGS / AAGS members to continually upgrade their knowledge through participation in professional development activities. Once you earn your designation an official renewal form will be sent to you, it will also be available to view on-line for members who have achieved the



designation. Prior to the end of the five (5) year renewal period, the form must be returned to the CGSA with supporting documentation.

Loss of Designation:

Any person who fails to meet the eligibility criteria for a designation would lose the designation.

Any person who fails to obtain the required CEC within the specified timeframe would be ineligible to use the designation.

Exceptions include persons who fail to qualify due to loss of job, illness or parental leave.

In the case of the loss of a position which would qualify an individual for receipt of an accreditation, the person would be able to maintain their eligibility if they were able to obtain the required point levels within the specified periods. If the person was unable to qualify simply due to a lack of a qualifying position, they could not use the accreditation but it would be re-instated upon meeting the job-related criteria. There would not be a time limit on this ability to maintain eligibility. If they failed to meet any other eligibility criteria during any renewal period (membership, CEC totals), the designation would lapse and the individual would need to reapply and pass the current exam to re-qualify.

In the case of parental leave or long-term disability or sick leave, the individual would still technically be an employee. The timeframe for achieving the required credits would be frozen and would restart at the time when the person returned to work. Their required number of CEC's would need to be attained within the extended time frame. Note the individual MUST report these circumstances to the CGSA within 60 days of the beginning date of such leave and within 60 days of the return to work.

Dispute Resolution Process

Should someone dispute their status or the credits they have been awarded they must notify CGSA staff within sixty (60) days of the occurrence. The notification must be done in writing, preferably on a CGSA Accreditation Program dispute form. Upon receipt of this notice, CGSA staff will review the dispute issue to verify that it is a valid dispute and attempt to solve the issue (as in the case of missing credits staff will research and request appropriate documentation and reward credits as appropriate). Should the issue not be resolved by staff research the issue will be presented to the Accreditation Committee for a decision within thirty (30) days of receipt by CGSA staff. CGSA staff will notify the individual of the committee decision, in writing within ten (10) days of the decision being made.