



®

**ACCREDITED GOLF SUPERINTENDENT™ /
ACCREDITED ASSISTANT GOLF SUPERINTENDENT™
RENEWAL FORM**



CGSA ACCREDITED GOLF SUPERINTENDENT™ / ACCREDITED ASSISTANT GOLF SUPERINTENDENT™ RENEWAL FORM

The CGSA has adopted the use of this CGSA Accredited Golf Superintendent™/ Accredited Assistant Golf Superintendent™ Renewal Form to submit to CGSA each five (5) year renewal term. **A total of 90 CEC must be achieved within the five (5) year renewal period.** You are encouraged to keep a copy of the completed form for your reference.

Please note that only one form needs to be submitted within the renewal term. It is up to the individual to track the CEC earned within this renewal term. Although there are extra areas to fill in to track your CEC you only need to complete the areas in which you participated and collected your CEC. Should you require more space, please add an additional page to include this information.

Name:	
Date of renewal:	
Title:	
Business Name:	

CEC ACCUMULATION:

METHOD OF ACCUMULATION	ELIGIBLE CEC	TOTAL ACCUMULATED CEC
NOS Post Secondary Courses	no limit	
Post Secondary Courses	30 per renewal term	
Seminars	no limit	
On-Line/Distance Education	no limit	
Conferences	no limit	
Volunteerism	30 per renewal term	
Publishing	25 per renewal term	
Course Development	45 per renewal term	
Teaching	25 per renewal term	
Professional Presentations	25 per renewal term	
Memberships	10 per renewal term	
Research	25 per renewal term	
National Tournament Hosting	6 per renewal term	
Golf Handicap	5 per renewal term	
Completion of CGSA Surveys	10 per renewal term	
Course or Project Review	12 per renewal term	
Internship	10 per renewal term	
GRAND TOTAL		

A total of 90 CEC must be achieved within the five (5) year renewal period and you must obtain a minimum of forty-five (45) CEC from courses, seminars, conferences and on-line instruction during the five (5) year renewal term.

The renewal fee is \$100 plus applicable tax (by Province) and must be submitted with this renewal form
GST/HST# 100765106 ~ QST #1223912041

Please charge \$100.00 plus tax to my: Visa Master Card American Express or Cheque Enclosed

Card Number: _____ Expiry Date: _____ CVV Numbers on Back of Card: _____

Name on Credit Card: _____ Postal Code Connected to Card: _____

I certify that the information contained within this renewal is accurate and falls within the guidelines and terms of use for the CGSA Accredited Golf Superintendent™ / Accredited Golf Assistant Superintendent Designation program.

Signature

Date Received

2 ACCREDITED GOLF SUPERINTENDENT™ / ACCREDITED ASSISTANT GOLF SUPERINTENDENT™

TOTAL CEC for this section			
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CGSA ACCREDITED GOLF SUPERINTENDENT™ /ACCREDITED ASSISTANT GOLF SUPERINTENDENT™RENEWAL FORM

NOS Post-Secondary Courses:

1 Hour of instruction = 1 CEC

Post Secondary Courses:

1 Hour of instruction = 1 CEC

Courses in this category that were not NOS related would be eligible for credits to a maximum of 10 CEC per year and 30 CEC per renewal period.

Name of Course:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Course:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Course:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Course:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Course:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Course:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Course:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Course:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Course:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Course:			
Date:		Location:	
Number of Hours:		Eligible CEC:	

3 ACCREDITED GOLF SUPERINTENDENT™ / ACCREDITED ASSISTANT GOLF SUPERINTENDENT™

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CGSA ACCREDITED GOLF SUPERINTENDENT™ /ACCREDITED ASSISTANT GOLF SUPERINTENDENT™RENEWAL FORM

Seminars:

1 Hour of instruction = 1 CEC

In order to qualify seminars must be a minimum of 3 hours and related to one or more skills/behaviours outlined in the NOS
 Seminars in this category that were not NOS related would be eligible for credits to a maximum of 10 CEC per year and 30 CEC per renewal period

Name of Seminar:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Seminar:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Seminar:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Seminar:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Seminar:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Seminar:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Seminar:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Seminar:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Seminar:			
Date:		Location:	
Number of Hours:		Eligible CEC:	

4 ACCREDITED GOLF SUPERINTENDENT™ / ACCREDITED ASSISTANT GOLF SUPERINTENDENT™

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CGSA ACCREDITED GOLF SUPERINTENDENT™ / ACCREDITED ASSISTANT GOLF SUPERINTENDENT™ RENEWAL FORM

On-Line/Distance Education:

1 Hour of instruction = 1 CEC

Partial credits are awarded for 30 minute segments. Sessions of less than 30 minutes would not be eligible for credits and sessions of more than 30 minutes but less than an hour would only be eligible for .5 CEC. Participants must send in the course outline that confirms the number of hours spent on instruction. Courses or seminars in this category that were not NOS related would be eligible for credits to a maximum of 10 CEC per year and 30 CEC per renewal period.

Name of Course:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Course:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Course:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Course:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Course:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Course:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Course:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Course:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Course:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Course:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Course:			
Date:		Location:	
Number of Hours:		Eligible CEC:	

5 ACCREDITED GOLF SUPERINTENDENT™ / ACCREDITED ASSISTANT GOLF SUPERINTENDENT™

TOTAL CEC for this section			
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CGSA ACCREDITED GOLF SUPERINTENDENT™ / ACCREDITED ASSISTANT GOLF SUPERINTENDENT™ RENEWAL FORM

Conferences:

National Conferences: 1 Hour of instruction = 1 CEC

Regional Conferences: 1 Hour of instruction = 1 CEC

Partial credits are awarded for 30 minute segments. Sessions of less than 30 minutes would not be eligible for credits and sessions of more than 30 minutes but less than an hour would only be eligible for .5 CEC. Participants must send in the course outline that confirms the number of hours spent on instruction.

Name of Conference:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Conference:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Conference:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Conference:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Conference:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Conference:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Conference:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Conference:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Conference:			
Date:		Location:	
Number of Hours:		Eligible CEC:	
Name of Conference:			
Date:		Location:	
Number of Hours:		Eligible CEC:	

6 ACCREDITED GOLF SUPERINTENDENT™ / ACCREDITED ASSISTANT GOLF SUPERINTENDENT™

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CGSA ACCREDITED GOLF SUPERINTENDENT™ /ACCREDITED ASSISTANT GOLF SUPERINTENDENT™RENEWAL FORM

Volunteerism:

Superintendent/Turf Related Organizations:

6 CEC per volunteer assignment of national or international organization

4 CEC per volunteer assignment of provincial or regional organization

2 CEC per volunteer assignment of a local organization

Non-Superintendent/Turf Related Organizations: CEC Value would be half of those listed above

A maximum number of 30 CEC would be allowed using this method during any renewal period.

Name of Organization:			
Date of Assignment:		Title of Assignment:	
		Eligible CEC:	
Name of Organization:			
Date of Assignment:		Title of Assignment:	
		Eligible CEC:	
Name of Organization:			
Date of Assignment:		Title of Assignment:	
		Eligible CEC:	
Name of Organization:			
Date of Assignment:		Title of Assignment:	
		Eligible CEC:	
Name of Organization:			
Date of Assignment:		Title of Assignment:	
		Eligible CEC:	
Name of Organization:			
Date of Assignment:		Title of Assignment:	
		Eligible CEC:	
Name of Organization:			
Date of Assignment:		Title of Assignment:	
		Eligible CEC:	
Name of Organization:			
Date of Assignment:		Title of Assignment:	
		Eligible CEC:	
Name of Organization:			
Date of Assignment:		Title of Assignment:	
		Eligible CEC:	

7 ACCREDITED GOLF SUPERINTENDENT™ / ACCREDITED ASSISTANT GOLF SUPERINTENDENT™

TOTAL CEC for this section			
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CGSA ACCREDITED GOLF SUPERINTENDENT™ /ACCREDITED ASSISTANT GOLF SUPERINTENDENT™RENEWAL FORM

Publishing:

Articles published for a national superintendent-related magazine = 10 CEC

Articles published for a regional superintendent-related magazine/newsletter = 6 CEC

Other articles related to superintendent's profession but not published in a superintendent publication = 4 CEC

A maximum number of 25 CEC would be allowed using this method during any renewal period.

Name of Article:			
Name of publication:			
Date of publication:		Eligible CEC:	
Name of Article:			
Name of publication:			
Date of publication:		Eligible CEC:	
Name of Article:			
Name of publication:			
Date of publication:		Eligible CEC:	
Name of Article:			
Name of publication:			
Date of publication:		Eligible CEC:	
Name of Article:			
Name of publication:			
Date of publication:		Eligible CEC:	
Name of Article:			
Name of publication:			
Date of publication:		Eligible CEC:	
Name of Article:			
Name of publication:			
Date of publication:		Eligible CEC:	
Name of Article:			
Name of publication:			
Date of publication:		Eligible CEC:	
Name of Article:			
Name of publication:			
Date of publication:		Eligible CEC:	

8 ACCREDITED GOLF SUPERINTENDENT™ / ACCREDITED ASSISTANT GOLF SUPERINTENDENT™

TOTAL CEC for this section			
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CGSA ACCREDITED GOLF SUPERINTENDENT™ / ACCREDITED ASSISTANT GOLF SUPERINTENDENT™ RENEWAL FORM

Course Development:

Half Day Course Developed = 10 CEC

Full Day Course Developed = 15 CEC

Each Course must meet the requirements set by the CGSA and must encompass one or more of the NOS skills. Course must be a minimum of four hours of instruction. A maximum of 45 CEC would be allowed using this method during any renewal period.

Name of Course:			
Type of Course: (Half/Full Day)			
	Eligible CEC:		
Name of Course:			
Type of Course: (Half/Full Day)			
	Eligible CEC:		
Name of Course:			
Type of Course: (Half/Full Day)			
	Eligible CEC:		
Name of Course:			
Type of Course: (Half/Full Day)			
	Eligible CEC:		
Name of Course:			
Type of Course: (Half/Full Day)			
	Eligible CEC:		
Name of Course:			
Type of Course: (Half/Full Day)			
	Eligible CEC:		
Name of Course:			
Type of Course: (Half/Full Day)			
	Eligible CEC:		
Name of Course:			
Type of Course: (Half/Full Day)			
	Eligible CEC:		
Name of Course:			
Type of Course: (Half/Full Day)			
	Eligible CEC:		

9 ACCREDITED GOLF SUPERINTENDENT™ / ACCREDITED ASSISTANT GOLF SUPERINTENDENT™

TOTAL CEC for this section			
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CGSA ACCREDITED GOLF SUPERINTENDENT™ / ACCREDITED ASSISTANT GOLF SUPERINTENDENT™ RENEWAL FORM

Teaching:

1 Hour of Instruction Time = 1 CEC

A maximum number of 25 CEC would be allowed using this method during any renewal period. Acting as an on-line instructor would qualify for CEC. Note that marking of assignments would not be included as instruction time.

Name of Organization:			
Date of Assignment:		Title of Course Taught:	
Number of Hours:		Eligible CEC:	
Name of Organization:			
Date of Assignment:		Title of Course Taught:	
Number of Hours:		Eligible CEC:	
Name of Organization:			
Date of Assignment:		Title of Course Taught:	
Number of Hours:		Eligible CEC:	
Name of Organization:			
Date of Assignment:		Title of Course Taught:	
Number of Hours:		Eligible CEC:	
Name of Organization:			
Date of Assignment:		Title of Course Taught:	
Number of Hours:		Eligible CEC:	
Name of Organization:			
Date of Assignment:		Title of Course Taught:	
Number of Hours:		Eligible CEC:	
Name of Organization:			
Date of Assignment:		Title of Course Taught:	
Number of Hours:		Eligible CEC:	
Name of Organization:			
Date of Assignment:		Title of Course Taught:	
Number of Hours:		Eligible CEC:	
Name of Organization:			
Date of Assignment:		Title of Course Taught:	
Number of Hours:		Eligible CEC:	

10 ACCREDITED GOLF SUPERINTENDENT™ / ACCREDITED ASSISTANT GOLF SUPERINTENDENT™

TOTAL CEC for this section			
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CGSA ACCREDITED GOLF SUPERINTENDENT™ /ACCREDITED ASSISTANT GOLF SUPERINTENDENT™RENEWAL FORM

Professional Presentations:
Presentations for a national superintendent-related organization = 10 CEC
Presentations for a regional superintendent-related organization = 6 CEC
Other presentations related to superintendent's profession but not presented to a superintendent specific organization = 4 CEC
A maximum number of 25 CEC would be allowed using this method during any renewal period. All presentations would be eligible, regardless of length.

Name of Presentation:			
Name of Sponsoring Organization:			
Date of Presentation:		Eligible CEC:	
Name of Presentation:			
Name of Sponsoring Organization:			
Date of Presentation:		Eligible CEC:	
Name of Presentation:			
Name of Sponsoring Organization:			
Date of Presentation:		Eligible CEC:	
Name of Presentation:			
Name of Sponsoring Organization:			
Date of Presentation:		Eligible CEC:	
Name of Presentation:			
Name of Sponsoring Organization:			
Date of Presentation:		Eligible CEC:	
Name of Presentation:			
Name of Sponsoring Organization:			
Date of Presentation:		Eligible CEC:	
Name of Presentation:			
Name of Sponsoring Organization:			
Date of Presentation:		Eligible CEC:	
Name of Presentation:			
Name of Sponsoring Organization:			
Date of Presentation:		Eligible CEC:	
Name of Presentation:			
Name of Sponsoring Organization:			
Date of Presentation:		Eligible CEC:	

11 ACCREDITED GOLF SUPERINTENDENT™ / ACCREDITED ASSISTANT GOLF SUPERINTENDENT™

TOTAL CEC for this section			
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CGSA ACCREDITED GOLF SUPERINTENDENT™ / ACCREDITED ASSISTANT GOLF SUPERINTENDENT™ RENEWAL FORM

Memberships:

Regional Association Membership = 1 CEC per year with a maximum of 5 CEC per renewal term

National or International Membership = 2 CEC per year with a maximum of 10 CEC per renewal term

Note that membership within the CGSA is mandatory with this program, thus no CEC amount applies. A maximum number of 10 CEC would be allowed using this method during any renewal period.

Name of Organization:			
Date of Membership:		Class of Membership:	
		Eligible CEC:	
Name of Organization:			
Date of Membership:		Class of Membership:	
		Eligible CEC:	
Name of Organization:			
Date of Membership:		Class of Membership:	
		Eligible CEC:	
Name of Organization:			
Date of Membership:		Class of Membership:	
		Eligible CEC:	
Name of Organization:			
Date of Membership:		Class of Membership:	
		Eligible CEC:	
Name of Organization:			
Date of Membership:		Class of Membership:	
		Eligible CEC:	
Name of Organization:			
Date of Membership:		Class of Membership:	
		Eligible CEC:	
Name of Organization:			
Date of Membership:		Class of Membership:	
		Eligible CEC:	
Name of Organization:			
Date of Membership:		Class of Membership:	
		Eligible CEC:	
Name of Organization:			
Date of Membership:		Class of Membership:	
		Eligible CEC:	

12 ACCREDITED GOLF SUPERINTENDENT™ / ACCREDITED ASSISTANT GOLF SUPERINTENDENT™

TOTAL CEC for this section			
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CGSA ACCREDITED GOLF SUPERINTENDENT™ / ACCREDITED ASSISTANT GOLF SUPERINTENDENT™ RENEWAL FORM

Research:			
Each Year of Hosting a Research Project = 5 CEC			
Each Year of Active Participation in a Research Project = 1- CEC			
<i>A maximum number of 25 CEC would be allowed using this method during any renewal period.</i>			
Name of Research Project:			
Sponsoring Organization:			
Length of Project:		Contact for Project:	
		Eligible CEC:	
Name of Research Project:			
Sponsoring Organization:			
Length of Project:		Contact for Project:	
		Eligible CEC:	
Name of Research Project:			
Sponsoring Organization:			
Length of Project:		Contact for Project:	
		Eligible CEC:	
Name of Research Project:			
Sponsoring Organization:			
Length of Project:		Contact for Project:	
		Eligible CEC:	
Name of Research Project:			
Sponsoring Organization:			
Length of Project:		Contact for Project:	
		Eligible CEC:	
Name of Research Project:			
Sponsoring Organization:			
Length of Project:		Contact for Project:	
		Eligible CEC:	
Name of Research Project:			
Sponsoring Organization:			
Length of Project:		Contact for Project:	
		Eligible CEC:	
Name of Research Project:			
Sponsoring Organization:			
Length of Project:		Contact for Project:	
		Eligible CEC:	

13 ACCREDITED GOLF SUPERINTENDENT™ / ACCREDITED ASSISTANT GOLF SUPERINTENDENT™

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CGSA ACCREDITED GOLF SUPERINTENDENT™ / ACCREDITED ASSISTANT GOLF SUPERINTENDENT™ RENEWAL FORM

National Tournament Hosting:			
Each Tournament Hosted = 3 CEC			
<i>A maximum number of 6 CEC would be allowed using this method during any renewal period.</i>			
Name of Tournament:			
Sponsoring Organization:			
Date of Tournament:		Eligible CEC:	
Name of Tournament:			
Sponsoring Organization:			
Date of Tournament:		Eligible CEC:	
Name of Tournament:			
Sponsoring Organization:			
Date of Tournament:		Eligible CEC:	

Golf Handicap:			
Each year of Maintenance of Certified Handicap = 1 CEC per year			
<i>A maximum number of 5 CEC would be allowed using this method during any renewal period.</i>			
Handicap:			
Year:			
		Eligible CEC:	
Handicap:			
Year:			
		Eligible CEC:	
Handicap:			
Year:			
		Eligible CEC:	
Handicap:			
Year:			
		Eligible CEC:	
Handicap:			
Year:			
		Eligible CEC:	

14 ACCREDITED GOLF SUPERINTENDENT™ / ACCREDITED ASSISTANT GOLF SUPERINTENDENT™

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CGSA ACCREDITED GOLF SUPERINTENDENT™ / ACCREDITED ASSISTANT GOLF SUPERINTENDENT™ RENEWAL FORM

Completion of Best Management Practices or Compensation Survey:

Each survey completed = 1 CEC

A maximum number of 10 CEC would be allowed using this method during any renewal period. This will be verified by CGSA – individual results are confidential, your name only is shared with CGSA.

Survey:			
Year:		Eligible CEC:	
Survey:			
Year:		Eligible CEC:	
Survey:			
Year:		Eligible CEC:	
Survey:			
Year:		Eligible CEC:	
Survey:			
Year:		Eligible CEC:	
Survey:			
Year:		Eligible CEC:	
Survey:			
Year:		Eligible CEC:	
Survey:			
Year:		Eligible CEC:	
Survey:			
Year:		Eligible CEC:	

15 ACCREDITED GOLF SUPERINTENDENT™ / ACCREDITED ASSISTANT GOLF SUPERINTENDENT™

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CGSA ACCREDITED GOLF SUPERINTENDENT™ / ACCREDITED ASSISTANT GOLF SUPERINTENDENT™ RENEWAL FORM

Course or Project Review:

Each course/project review = 6 CEC

A maximum number of 12 CEC would be allowed using this method during any renewal period. A full report must be submitted in order to obtain the CEC

Title of Project:			
Date Completed:		Eligible CEC:	
Title of Project:			
Date Completed:		Eligible CEC:	

Internship:

Each internship supervised = 5 CEC

A maximum number of 10 CEC would be allowed using this method during any renewal period.

Name of Intern:			
School Intern Attending:			
Dates of Internship:		Eligible CEC:	

Submit completed forms to:
 Canadian Golf Superintendents Association
 Accredited Golf Superintendent™ Recertification
 2605 Summerville Court, Unit #A2082
 Mississauga, ON L4X 0A2

Fax: 416-626-1958
 E-Mail: Lmicucci@golfsupers.com

16 ACCREDITED GOLF SUPERINTENDENT™ / ACCREDITED ASSISTANT GOLF SUPERINTENDENT™

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